



SRI VENKATESWARA VETERINARY UNIVERSITY, TIRUPATI

**APPLICATION FOR PROMOTION TO LEVEL 13A AND LEVEL 14 UNDER
CAREER ADVANCEMENT SCHEME-2018 FOR TEACHERS OF THE
UNIVERSITY WITH CUT OFF DATE-----**

(TO BE FILLED IN BY THE CANDIDATE)

PART-I

GENERAL INFORMATION

1. Name (in Block Letters) :
2. Designation :
3. Discipline/Department :
4. Place of work :
5. Date of Birth :
6. Address for correspondence :
7. Phone number and e-mail
8. Academic qualifications :

Degree / Diploma	Discipline	University/ Board	College / Place of study	Month/ Year of passing	Marks/ OGPA obtained	Class obtained	Remarks
1	2	3	4	5	6	7	8
Ph. D							
M. Sc. / M.V.Sc/ MFSc/M. Tech.							
B.Sc/ B.F.Sc./ B.V.Sc & AH /B. Tech.							
Intermediate							
SSC							

Day Month Year

9. Date of obtaining Ph.D. :
10. Date of joining service in the University :
11. Date of appointment / placement in the present post (Academic Level____):
12. Employment record in the University:

a. Within University

Place of work with full address	Designation / Post held	Scale of Pay	Period		Nature of duties
			From	To	
1	2	3	4	5	6

b. Outside the university relevant as per regulations

Place of work with full address	Designation / Post held	Scale of Pay	Period		Nature of duties
			From	To	
1	2	3	4	5	6

13. (a) Indicate the stage (Academic Level) to which eligible :

(b) Date of eligibility :

14. Period of deputation from the University:

- (a) For service in other organizations
- (b)

Organization International / National / State	Govt. / Quasi Govt. / Private /State	Post held / Designation	Period		Nature of duties	Remarks & Orders of competent authority
			From	To		
1	2	3	4	5	6	7

- (c) For higher studies (Ph.D./PDF)

	Deputed by the	Period			Collected Field	Remarks &
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Institution	University or self study	From	To	Degree awarded	Year	of specialization	Orders of competent authority
1	2	3	4	5	6	7	8

15	(a) Particulars of leave availed which is counted for grant of annual increment (Earned leave etc.) & HPL if any	From	To	Total Period
	(b) Not counted for annual increment (EOL without pay & allowances) / Dies – non etc			
	(c) Any other leave			

16. Whether eligible for relaxation of length of service due to study leave (Quote Authority):
Yes / No

If yes state the period of study leave eligible for counting of service

Institution	Degree	From	To	Total period
		Day / Month / Year	Day / Month / Year	Day / Month / Year
1	2	3	4	5

17.a. Assistant Professor (Selection Grade/Academic Level 12) to Associate Professor (Academic Level 13A)

- i. Have you completed any one of the following during last three years: one course / programme from amongst the categories of Refresher Courses/ Research Methodology Workshops/Syllabus Up-gradation Workshop/ Teaching-Learning-Evaluation Technology Programme/ Faculty Development Programme of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/programme of at least two weeks (ten days) duration); or completed one MOOCs course (with e- certification); or contribution towards the development of e-content in 4-quadrant (at least one quadrant) minimum of 10 modules of a course/contribution towards development of at least 10 modules of MOOCs course/ contribution towards conduct of a MOOCs course during the period of assessment-

Yes / No.

If yes furnish details as follows

Name of the programme	Host Organization	Duration with dates

- ii. Have you published minimum of seven publications in the peer-reviewed journals/ NAAS rated journals/ UGC/AICTE-listed/SCI Journals/SVVU Journal) out of which

three research papers should have been published during the assessment period out of which one shall be as first author.- **Yes/No.**

If yes furnish details as follows

S.No	Authors	Title of the publication	Year	Volume and page numbers
1				
2				
3				
4				
5				
6				
7.				

iii. Have you guided at least one Ph.D. candidate/at least two Masters students/obtained one external funded research project worth 10 lakhs or more during assessment period as PI /must have published at least three additional research papers in the NAAS rated journals during the assessment period.- **Yes/No.**

If yes furnish details as follows

S.No	Name of the Ph.D Student	Year of award	Specialization

S.No	Name of the PG Student	Year of award	Specialization
1			
2			

Research Project

S.No	Name of the Research Project	Year of Sanction	Funding Agency	Outlay
1				

Three additional Research papers

S.No	Authors	Title of the publication	Year	Volume and page numbers	NAAS Rating
1					
2					
3					

b. Associate Professor (Academic Level 13A) to Professor (Academic Level 14)

- i. Have you published minimum of ten research publications in the peer- reviewed journals/ NAAS rated Journals or UGC/AICTE-listed/SCI journals/SVVU Journal) out of which three research papers should have been published during the assessment period out of which one shall be as First Author- **Yes/No.**

If yes furnish details as follows

S.No	Authors	Title of the publication	Year	Volume and page numbers
1				
2				
3				
4				
5				
6				
7.				
8				
9				
10				

- ii. Have you successfully guided doctoral candidate during assessment period/obtained one external funded research project worth 15 lakhs or more during assessment period as PI /must have published at least three additional research papers in the NAAS rated journals or UGC/AICTE-listed/SCI/SVVU Journals during the assessment period as first or second author .- **Yes/No.**

If yes furnish details as follows

S.No	Name of the Ph.D Student guided	Year of award	Specialization

Research project

S.No	Name of the Research Project	Year of Sanction	Funding Agency	Outlay
1				

Additional Research papers

S.No	Authors	Title of the publication	Year	Volume and page numbers
1				
2				
3				

18. Teaching: (Number of classes taught / total classes assigned) x100%(Classes taught includes sessions on tutorials, lab and other teaching related activities) / Regularity in attending Farm/Lab/extension centre/clinics/Regularity in attending Technical officer duties etc. Calculated in terms of % of days of days classes taught/attended duty to the total number of days expected to teach/attend duty

		year	year	year	year	year
1	Teaching: Indicate course numbers and credit hours of UG and PG separately					
2	Regularity in attending Farm/Lab/extension centre/clinics/					
3	Regularity in attending Technical officer duties etc.					

19. Involvement in the University/College students related Activities / research activities:

(a) Administrative responsibilities such as Head/ Dean/ Director/ Co-ordinator, Warden/special officer etc.

S.No	Name of the Administrative Position	Year	Year	Year	Year	Year
1						
2						

(b)Examination and evaluation duties assigned by the college / university or attending the examination paper evaluation/Internship evaluation

S.No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						

c. Animal production activities like culling/purchase/valuation/feed formulation and production

S.No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						

d. Clinical and Health services including sample analysis/screening

S.No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						
3						
4						

e. Extension and field based activities like Radio/TV Programs/FLD/OFT/Training/Skill development programs

S. No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						
3						
4						

f. Technical assistance to University officers

S. No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						

g. Student related co-curricular, extension and field based activities such as student clubs, career counselling, study visits, student seminars and other events,

cultural, sports, NCC, NSS and community services, Officer in charge library/transport/cooperative stores, canteen etc., Warden/additional warden

S.No	Name of the Activity	Year	Year	Year	Year	Year
1						
2						
3						

h. Organising seminars/ conferences/ workshops, other college/university activities.

S.No	Name of the conference/workshop	Year	Year	Year	Year	Year
1						
2						
3						
4						

i. Evidence of actively involved in guiding Ph.D students.

S.No	Name of the Ph.D Student guided Year of award Specialization	Year	Year	Year	Year	Year
1						
2						

j. Conducting minor or major research project sponsored by national or international agencies.

S.No	Name of the Research Project Year of Sanction Funding Agency Outlay	Year	Year	Year	Year	Year
1						

k) Editorial committee/Chairman/ Member at university/State/National/International level

21. Publications (other than Research papers) with ISBN Number		
	Books authored which are published by ;	Assessment years from --- to ----
1	International publishers	
2	National Publishers	
3	Chapter in Edited Book	
4	Editor of Book by International Publisher	
5	Editor of Book by National Publisher	

22.	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula	
		Assessment years from --- to ----
1	(a) Development of Innovative pedagogy	
2	(b) Design of new curricula and courses	

23.	MOOCs	Assessment years from --- to ----
1	Development of complete MOOCs in 4 quadrants (420credit course)(In case of MOOCs of lesser credits 05 marks/credit)	
2	MOOCs per module/lecture	
3	Content writer/subject matter expert for each module of MOOCs	
4	Course Coordinator for MOOCs (4 credit course) (Incase of MOOCs of lesser credits 02 marks/credit)	

24.	E-Content	Assessment years from --- to ----
1	Development of e-Content in 4 quadrants for a complete course/e-book	
2	e-Content (developed in 4 quadrants) per module	
3	Contribution to development of e-content module incomplete course/paper/e-book	
4	Editor of e-content for complete course/ paper /e-book	

25. Research Guidance

Ph.D	Assessment years from --- to ----
Degree awarded as Chairman	
Thesis submitted as Chairman	
Degree awarded as member	
Thesis submitted as member	

M.Phil/ PG Dissertation	Assessment years from --- to ----
Degree awarded as chairman	
Thesis submitted as Chairman	
Degree awarded as member	
Thesis submitted as member	

26. Research Projects	Assessment years from --- to ----
Research Projects Completed under competitive grant	
More than 30 lakhs as P.I/Co-PI	
20-30 lakhs as PI/Co-PI	
Less than 20 lakhs as PI/Co-PI	
Research Projects Ongoing under competitive grant	
More than 30 lakhs as P.I/Co-PI	
20-30 lakhs as PI/Co-PI	
Less than 10 lakhs as P.I/Co-PI	
RKVY/State Plan Research projects completed	
More than 30 lakhs as P.I/(Co-PI	
20-30 lakhs as PI/Co-PI	
Less than 20 lakhs as PI/Co-PI	
\RKVY/State Plan Research projects ongoing	
More than 30 lakhs as P.I/Co-PI	
20-30 lakhs as PI/Co-PI	
Less than 20 lakhs as PI /Co-PI	
Consultancy projects completed	
Above 5 lakhs	
1-5 lakhs	
0.1 to 1lakh	

27(a) Patents	Assessment years from --- to
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International	
National	
(b) Awards/Fellowship	
International(Exclusively from Foreign organisations)	
National(by government/Professional Scientific bodies only)	
State government /University /State Professional scientific bodies	

28. Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings					
	Assessment years from --- to ----				
International (Abroad)					
International (within country)					
National					
State/University					
29. Teaching					
	Assessment years from --- to ----				
Lab Manuals preparation as authors @2 each					
No of UG Courses handled @5 for each course(benefit permissible only once for each course)					
No of PG Courses handled@ 3 for course(benefit permissible only once for each course)					
PG Examiner for outside universities@ 2 for each university					
UG Examiner for outside universities@ 1 for each university					

30. Extension	
	Assessment years from --- to ----
Popular articles@2 each	
Extension Bulletins@ 5each	
TV/Radio programmes etc@3 each	
Conduction of Training programmes for farmers/field vets@3 each	
Conduction of Kisan melas/Fairs@10each	
31. Sample Analysis	Assessment years

	from --- to ----
upto 200 per year-10 marks More than 200 -20Marks	
32. Additional Responsibilities as Technical officer to University officers /Warden /Additional Warden/OSA /Academic Advisor/NSS Program officer/ Placement Cell officer/NCC Officer/Transport officer/Educational tour leader@ 5 per year	
33. Health Committees@2	
34. Member of State and national Committees@ 4	
35.Organization of National Conference as organizing secretaries/Winter/Summer Schools as Course Director@10 each	
36.Experience in Farms/Research Stations/KVKs@3per year	
37.Conferences attended@1 each	
38.Post Doctoral Research experience	
39.Income Generation Up to 30 lakhs-10 marks More than 30 lakhs-20	

40. Post doctoral Res. Exp	Organization	Year and duration

41. Awards/medals while in service			
	Organization	Name of the Award	Year
Univ.			
State			
National-			
Assoc./Best Paper			

41. Publications			
	First Author	Second Author	3 rd Author and above
No, of Research publications National(list out)			
No, of Research publications International(list out)			
No, of Books(list out with ISBN numbers and publisher and year			
No, of Manuals			

42. Institution Building and Transfer of Technology

43. Significant Achievements in Teaching / Research / Extension (Not the work done report)
separately year wise for the period:

44. Any other information the candidate desires to provide in support of his/her claim or
application for promotion not covered in any of the above columns:

Certified that the information furnished above by me is factual and correct to the best of my
knowledge and belief and that if at any stage it is found to be false or suppression of the
facts, I shall be liable for disciplinary action against me as deemed fit.

Signature of the Applicant

Certified that the information was verified with office records

Signature of the Head of the Office

Verified the following details of the applicant with the office records (service particulars) and enclosures (documentary evidences or certificates) with the application

Whether completed Ph.D. (if yes give the date of completion of Ph D)			:	Yes/No
Number of completed courses/programmes among the required categories during the assessment period			:	
Total number of research publications			:	
Number of research publications during the assessment period			:	
Number of additional research papers (above mandatory requirement) published during the Assessment period			:	
Number of students guided during the assessment period			:	
M.V.Sc./M.Tech./M.F.Sc: Ph. D.:			:	
Details of completed externally funded projects			:	
Amount (Rupees in Lakhs)	Date of Completion	Funding agency		
Whether the applicant had Satisfactory/Good grade during the assessment period			:	:Yes/No
Date of joining in the present Academic Level			:	
Date of eligibility to Academic Level or which this application is being submitted(After deducting EOLs/ any other leave not counted for annual increment)			:	
Number of years of service completed in Academic level ----- as on----- (date)			:	
Whether the applicant fulfilled the eligibility criteria for assessment			:	Yes/No

Signature of the officer- in –charge -Internal Quality Assessment Cell (IQAC)